



Detailed Agenda for the **Sixteenth** Meeting of **Internal Quality Assurance Cell (IQAC)** to be held at **02:30 pmon 15th November 2022** in **A-Block Room No. A-306**



SGT UNIVERSITY

Meeting Notice & Agenda

From: Director IQAC

To: All IQAC Members

Date: 10th November 2022

The 16th meeting of Internal Quality Assurance Cell (IQAC), to be held on 15th November 2022 at 2:30 pm in A-Block Room No. A-306

The 16th meeting of the Internal Quality Assurance Cell (IQAC) shall be held on **15th November 2022 at 02:30 pm in A-Block Room No. A-306**. The following members are requested to make it convenient to attend:-

Sr.No.	Name	Representing
1.	Prof. O.P. Kalra, Vice Chancellor, SGT University	Chairman Senior Administrative Officers
2.	Prof. Vinod Kumar, PVC Admin, SGT University	
3.	Dr. Joginder Yadav, Registrar, SGT University	
4.	Dr. Vikas Dhawan, PVC Academics, SGT University	
5.	Mr. Satish Kumar Deputy Registrar, SGT University	
6.	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management
7.	Dr SPS Kochhar, Dean, Faculty of Medicine and Health Sciences, SGT University	Teachers
8.	Dr. Rajbir Singh, Dean Faculty of Behavioural Sciences, SGT University	
9.	Dr. Astha Chaudhry, Professor, FDS, SGT University	
10.	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University	
11.	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University	
12.	Dr. Shourya Tandon, Prof & HOD, Public Health Dentistry, SGT University	
13.	Dr Sonia, Associate Professor, Physiotherapy, SGTU	
14.	Mr Asad Habeeb, FEAT, SGT University	
15.	Dr. Manish Gupta, Professor, SGT College of Pharmacy, SGT University	
16.	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni
17.	Dr. Manoj Yadav, Junior Resident, Faculty of Medicine & Health Sciences, SGT University	
18.	Prof. (Dr.) Rajat Aggarwal, Dept. of Management Studies, IIT Roorkee	Employer Nominee
19.	Mr. Sushil Kumar, Ex Sarpanch (Number Daar), Village-Sultanpur, Tehsil-Farukh Nagar, District-Gurugram	Member from local society
20.	Dr. Jagan Nath, Former Principal, Commerce & Management Dayal Singh College, New Delhi	Special Invitee
21.	Prof. (Dr.) Satish Chander Sharma	Director IQAC

The Agenda of the meeting shall be as under:

WELCOME ADDRESS BY DIRECTOR IQAC

ITEM NO. 1: Strategic Planning for Accreditation of University

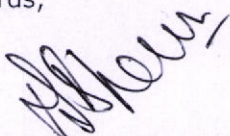
- a. Streamline of Existing Data
 - i. Student Section
 - ii. HR
- b. Initiation of Internal Audit for various units of the University based on analysis done for the earlier data collection for NAAC.

ITEM NO. 2: Discuss on National Service Scheme (NSS).

Dr. Amit Bhardwaj, HOD, Periodontology will give brief details about NSS.

ITEM NO.3: Any other point with the permission of the Chair

Regards,



Prof. Satish Chander Sharma
Director
IQAC

Attendance Sheet for the 16th Meeting of Internal Quality Assurance Cell (IQAC) 15th Nov. 2022

The following members attended the meeting:

Sr.No.	Name	Representing	Attendance
1.	Prof. O.P. Kalra, Vice Chancellor, SGT University	Chairman	<i>OPK</i>
2.	Prof. Vinod Kumar, PVC Admin, SGT University	Senior Administrative Officers	<i>Vinod</i>
3.	Dr. Joginder Yadav, Registrar, SGT University		<i>Joginder</i>
4.	Dr. Vikas Dhawan, PVC Academics, SGT University		<i>V. Dhawan</i>
5.	Mr. Satish Kumar Deputy Registrar, SGT University		<i>Satish</i>
6.	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management	<i>AB</i>
7.	Dr SPS Kochhar, Dean, Faculty of Medicine and Health Sciences, SGT University	Teachers	<i>SPS</i>
8.	Dr. Rajbir Singh, Dean Faculty of Behavioural Sciences, SGT University		<i>Rajbir</i>
9.	Dr. Astha Chaudhry, Professor, FDS, SGT University		
10.	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University		<i>Vijay</i>
11.	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University		<i>M.B.</i>
12.	Dr. Shourya Tandon, Prof & HOD, Public Health Dentistry, SGT University		<i>Shourya</i>
13.	Dr Sonia, Associate Professor, Physiotherapy, SGTU		<i>Sonia</i>
14.	Mr Asad Habeeb, FEAT, SGT University		<i>Asad</i>
15.	Dr. Manish Gupta, Professor, SGT College of Pharmacy, SGT University		<i>manishgupta</i>
16.	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni	<i>Reshu</i>
17.	Dr. Manoj Yadav, Junior Resident, Faculty of Medicine & Health Sciences, SGT University		<i>Manoj</i>
18.	Prof. (Dr.) Rajat Aggarwal, Dept. of Management Studies, IIT Roorkee	Employer Nominee	<i>AB</i>
19.	Mr. Sushil Kumar, Ex Sarpanch (Number Daar), Village-Sultanpur, Tehsil-Farukh Nagar, District-Gurugram	Member from local society	<i>AB</i>
20.	Dr. Jagan Nath, Former Principal, Commerce & Management Dayal Singh College, New Delhi	Special Invitee	<i>AB</i>
21.	Prof. (Dr.) Satish Chander Sharma	Director IQAC	<i>SCS</i>



Minutes of the Sixteenth Meeting of Internal Quality Assurance Cell (IQAC), SGT University held on 15th November 2022 at 2:30pm in A Block, Room No- 306

**SGT University
Budhera, Gurugram-Badli Road
Gurugram (Haryana)-122505**



SGT UNIVERSITY

Minutes of Meeting

From: Director IQAC
Date: 15th November 2022

To: All IQAC Members
CC: Hon'ble GB, Pro-VC

Minutes of 16th Meeting of Internal Quality Assurance Cell (IQAC), SGT University held on 15th November 2022 at 2:30p.m. in Room A-306.

The following members attended the meeting:

Sr.No.	Name	Representing	Remarks
1.	Prof. O.P. Kalra, Vice Chancellor, SGT University	Chairman	Present
2.	Prof. Vinod Kumar, PVC Admin, SGT University	Senior Administrative Officers	Present
3.	Dr. Joginder Yadav, Registrar, SGT University		
4.	Dr. Vikas Dhawan, PVC Academics, SGT University		Present
5.	Mr. Satish Kumar Deputy Registrar, SGT University		
6.	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management	Leave of Absence
7.	Dr. SPS Kochhar, Dean, Faculty of Medicine and Health Sciences, SGT University	Teachers	Present
8.	Dr. Rajbir Singh, Dean Faculty of Behavioural Sciences, SGT University		Present
9.	Dr. Astha Chaudhry, Professor, FDS, SGT University		Present
10.	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University		Present
11.	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University		Present
12.	Dr. Shourya Tandon, Prof & HOD, Public Health Dentistry, SGT University		Present
13.	Dr. Sonia, Associate Professor, Physiotherapy, SGTU		Present
14.	Mr. Asad Habeeb, FEAT, SGT University		Present
15.	Dr. Manish Gupta, Professor, SGT College of Pharmacy, SGT University		Present
16.	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni	Present
17.	Dr. Manoj Yadav, Junior Resident, Faculty of Medicine & Health Sciences, SGT University		Present
18.	Prof. (Dr.) Rajat Aggarwal, Dept. of Management Studies, IIT Roorkee	Employer Nominee	Leave of Absence
19.	Mr. Sushil Kumar, Ex Sarpanch (Number Daar), Village-Sultanpur, Tehsil-Farukh Nagar, District-Gurugram	Member from local society	Leave of Absence
20.	Dr. Jagan Nath, Former Principal, Commerce & Management Dayal Singh College, New Delhi	Special Invitee	Leave of Absence
21.	Prof. (Dr.) Satish Chander Sharma	Director IQAC	Present

The meeting commenced with the formal welcome of all the members by Prof. (Dr.) Satish Chander Sharma Director IQAC to all committee members. Following this, each agenda item was discussed.

1) Compilation of NAAC-SSR data

Prof. Satish Chander Sharma apprised the members that SSR data compilation is under process and is expedited so that IQA submission can be done by the end of this month. **Action-**All members agreed to work for timely compilation.

2) Verification of SSR data

Director IQAC informed that only data compilation is not enough. Each data has to be verified for the authenticity and relevancy of the data. Hence, all the members were requested to verify the data at their end. All members were apprised of and given access to the NAAC site prepared for uploading of documents on the University server.

Action- All members agreed for data verification

3) Feedback analysis

The feedback analysis report of the feedback collected from Students, Teachers, Employers, professionals and alumni about curriculum was presented by Director IQAC and the following keypoints were discussed:

- 1) There is a need to increase the placement drives to give more placement opportunities to students. CRC will be asked to organize campus placements drives.
- 2) There is an increased need to involve more and more professionals in the curriculum designing. Thus Board of studies should be reconstituted to include more external experts from the industry. Prof Dhawan was asked to take suitable action in this regard.
- 3) There is a greater need for innovative teaching methods for enhanced learning experience. All the teachers need to be trained through FDPs about various innovative ways of teaching. The Chairman IQAC informed that University is has taken a initiative in this regard and Centre of excellence for Andragogical and Pedagogical Sciences has been established for the same and has been inaugurated in October 2022. The CEAPS shall be undertaking the faculty training in this regard.
- 4) Library resources need to be replenished and updated. Chairman IQAC apprised that University has taken Scopus subscription and thus a larger database of journals and books shall now be available for students and faculty.
- 5) More fieldtrips and industrial visits are required to be conducted for students for experiential learning. All Deans and academic associations shall be informed about the same.

Action- All members and the concerned persons agreed.

The meeting concluded with vote of thanks from the Director IQAC.

Minutes Approved by

Prof. (Dr.) Satish Chander Sharma (Director, IQAC)

